

## TEXAS BOARD OF PROFESSIONAL GEOSCIENTISTS

Meeting of October 11, 2002  
E. O. Thompson Building, 4th Floor  
920 Colorado  
Austin, Texas

### Summary of Minutes

Chairman Kevin Coleman called the meeting to order at 9:43 a.m., October 11, 2002. Members present were Kelly Krenz-Doe, Gordon Ware, William K. Coleman, Edward Miller, Kimberly Phillips, Shiela Hall, Rene Pena, and Murray Milford. Roll call verified a quorum was present.

Texas Department of Licensing and Regulation staff present included: William Kuntz, Executive Director; Brian Francis, Deputy Executive Director; Don Dudley, Director of Licensing and E-Commerce; Kevin Ketchum, Intergovernmental Affairs; Chris Kadas, General Counsel; Jeff Hill, Asst. General Counsel; Tomas Spradlin, Budget Analyst; Lee Parham, Manager Water Well Driller Program; Kim Whitt, Licensing Division; Annita Herrera, Geoscientist Department; and Caroline Jackson, Legal Assistant.

Chairman Kevin Coleman moved to agenda item C, Approval of Minutes of May 28, 2002, July 19, 2002 and August 19, 2002 meetings. Rene Pena made a motion to accept the minutes with changes. The motion was seconded by Shiela Hall and passed with a unanimous vote.

Chairman Kevin Coleman moved to agenda item D., Public Comment. There was no public comment.

Chairman, Kevin Coleman moved to agenda item E, Staff Reports.

Don Dudley, Director of Licensing and E-Commerce presented applications, check lists, and reference forms to the Board for review, comment, and approval for publication to the web site. The Board wants to perform a beta test before providing to the public to see if there are any areas that may require looking at.

Brian Francis gave an update on the appropriations hearing. Brian Francis introduced Glen Bridge, Director of Information Systems Development, who will work on modifying and converting the existing licensing system.

Don Dudley introduced Jay Bayermeister. Mr. Bayermeister gave the Board an overview of steps to developing exams and answered questions from the Board.

Chairman Kevin Coleman moved to agenda item F, Discussion and possible action to adopt proposed rules establishing the procedures and requirements necessary for the licensing of professional geoscientists by the Texas Board of Professional Geoscientists: 22 T.A.C., Part 39, Chapter 851, Sections 851, Sections 851.10, 851.20, 851.21, 851.23 851.25, 851.25, 851.27, 851.28, and 851.80. Chris Kadas addressed the Board regarding comments received and responses to the comments. Edward Miller made a motion to adopt the rules with changes as discussed. The motion was seconded by Gordon Ware and passed by unanimous vote.

Chairman Kevin Coleman moved to agenda item G, Discussion and possible action to develop a system to issue license numbers to qualified professional geoscientists. Ed Miller made a motion to table this agenda

item. The motion was seconded by Shiela Hall. The motion carried with six members voting in favor and two members voting opposed.

Chairman Kevin Coleman moved to agenda item H, Discussion of ethics and enforcement rules, and continuing education requirements. Don Dudley informed the Board that the Department could draft enforcement rules and ethics and have one Board member review and edit them and then present them to the entire Board for consideration. Kelly Krenz-Doe requested to become a member of the work group. The Board discussed suggestions on how an individual could acquire continuing education.

Chairman Kevin Coleman moved to agenda item I, Discussion and possible action to adopt the Texas Board of Professional Geoscientists seal and to develop policies and rules for its use thereof. Shiela Hall presented the Board with four examples of seals.

The Board recessed at 10:59 a.m. The Board reconvened at 11:49 a.m.

The Board held some discussion about the design of the seal. Rene Pena made a motion to approve the seal as designed by Shiela Hall with some possible changes. The motion was seconded by Edward Miller and passed by unanimous vote. The Board agreed to use the Board seal previously presented by staff and will not include a date on the seal.

Chairman Kevin Coleman moved to agenda item J, Discussion and possible action to approve design of certificate and wallet card. The Board held some discussion about the design of the certificate and wallet card. Rene Pena made a motion that the wall certificate be accepted with changes as discussed, allowing Shiela latitude on the design and that the wallet card be accepted as designed by the Texas Department of Licensing and Regulation with some consultation from Edward Miller and himself. The motion was seconded by Kimberly Phillips and passed by unanimous vote.

The Board recessed at 1:35 p.m. The Board reconvened at 1:50 p.m.

Chairman Kevin Coleman moved to agenda item K, Executive Session. No action was taken on this agenda item. Staff was directed not to include this item on future agendas.

Shiela Hall made a motion to take agenda item G off the table. The motion was seconded by Rene Pena and passed by unanimous vote. Edward Miller made a motion to allow the staff to handle the issue of agenda item G. The motion was seconded by Kimberly Phillips and passed by unanimous vote.

Chairman Kevin Coleman moved to agenda item L, Recommendations for agenda items for next meeting. Items suggested were: Discussion of ethics and enforcement rules and continuing education requirements; Geoscientist Profession liaison work group reports; Geophysics examinations; Report on expenditures financial reports for Fiscal Year 2002 and quarterly report for first quarter of 2003; Memorandum of Understanding potentially hiring of temporary employees; and Staff Reports licensing statistics and update of surveys.

Chairman Kevin Coleman moved to agenda item M, Discussion of date, time, and location of next Board meeting. The next meeting was scheduled for January 10, 2003 at 9:30 a.m.

Chairman Kevin Coleman moved to agenda item N. Adjournment. Kimberly R. Phillips made a motion to adjourn the meeting which was seconded by Shiela Hall. The motion was passed by unanimous vote and the

meeting was adjourned at 2:13 p.m.

**William K. Coleman**, *Chairman*

Texas Board of Professional Geoscientists