

**TEXAS BOARD OF PROFESSIONAL GEOSCIENTISTS**  
*Financial Review & Strategic Planning Committee Meeting*

March 30, 2012 10:00 a.m.  
William P. Hobby Bldg., Tower 2, Suite 500  
333 Guadalupe Street  
Austin, Texas 78701

**Minutes**

- A. The meeting was called to order at 10:02 a.m.
- B. Roll was called and a quorum was certified. Board members in attendance were Gregory Ulmer, Justin McNamee, and Barbara Roeling. Executive Director Charles Horton, Chief Financial Officer Leticia Kappel and Operations Manager Molly Roman were present.
- C. No public comments were given.
- D. The minutes from the Financial Review & Strategic Planning Committee meeting on August 12, 2011 were unanimously approved as written.
- E. Discussion and possible action on the financial review and analysis of expenditures for fiscal year 2012. Expenditures through the end of February 2012 were noted and discussed.
- F. Discussion and possible action on the biennial revenue estimate for FY 2014 - 2015. A target date of June 2012 was identified to provide the Texas Comptroller of Public Accounts with the agency's revenue estimate for FY 2014 - 2015.
- G. Discussion and possible action on Performance Measures. Staff will submit requests for changes to the Legislative Budget Board in the short definition and/or data limitations for the following measures: Percent of Firms That Renew Online, Percentage of Individual License Renewals Issued within Seven Days and Average Time for Individual License Renewal (Days).
- H. Discussion and possible action on the Strategic Plan 2013 -2017. The Committee discussed updates to the current Strategic Plan. Once staff has incorporated these updates, Committee members will be provided with an updated Strategic Plan 2013 -2017 for discussion and final approval by the Committee for recommendation to the full Board at the next Committee meeting.
- I. Discussion and possible action on the Legislative Appropriations Request 2014-2015. There are no significant additions or changes planned for the LAR.
- J. Discussion and possible action on possible agenda items for the next Financial Review & Strategic Planning Committee meeting. The next FRSP Committee meeting is scheduled for 8:00 a.m. on May 18, 2012.
- K. Meeting was adjourned at 12:08 p.m.